



# The Ridgely Lions Club

## Strawberry Festival 2024

### Food Vendor Registration Form & Contract

Date and Hours of Festival: **Sunday, May 26<sup>th</sup> - 2024 9am to 4pm**

#### Ridgely Lions Contact Information

Ridgely Lions Club web site:	<a href="http://www.ridgelylions.org">www.ridgelylions.org</a>	
Ridgely Lions Email address:	<a href="mailto:rlcstrawberryfestival@gmail.com">rlcstrawberryfestival@gmail.com</a>	
Ridgely Lions Facebook page:	<b>Ridgely Lions Club</b>	
General Information - Brett Meyers	<a href="mailto:rlcstrawberryfestival@gmail.com">rlcstrawberryfestival@gmail.com</a>	<b>410 310 6484</b>
Food Vendor Info. – Brenda Walls	<a href="mailto:brenda@dentonrx.com">brenda@dentonrx.com</a>	<b>410-924-7710</b>
Electronic Payments - Mike Redgraves	<a href="mailto:mikered630@yahoo.com">mikered630@yahoo.com</a>	<b>410 829 9027</b>

#### Food Vendor Registration Process

- The **Food Vendor** registration period begins **February 1<sup>st</sup>** and concludes on or about **April 15<sup>th</sup>**.
- Returning Vendors will receive first consideration for spaces and sales, but first come, first served.
- All Food Vendors and the products they propose to sell must have the approval of the RLC.
- All questions and requests for information should be directed to [rlcstrawberryfestival@gmail.com](mailto:rlcstrawberryfestival@gmail.com) or [brenda@dentonrx.com](mailto:brenda@dentonrx.com)

#### The Submission Process

- Submit what you would like to sell using pages 2 & 3 of this form. The RLC will review your submission, notify you of the status of your submissions, and finalize the registration.
- Please include the appropriate payment with your registration form. (Your check will be returned if your application is not accepted).
- Make all checks payable to: **The Ridgely Lions Club**. Ask about our electronic payment option.
- All registration forms must be accompanied by a copy of a MD Sales Tax ID# or Tax Exempt #.
- If your submission is approved, registered, and you do not attend the event, you will not be refunded.
- Scan your registration forms (pages 2&3) and submit them to: [rlcstrawberryfestival@gmail.com](mailto:rlcstrawberryfestival@gmail.com); or [brenda@dentonrx.com](mailto:brenda@dentonrx.com); or mail it to: The **Ridgely Lions Club - P.O. Box 143 - Ridgely MD 21660**.

*The Strawberry Festival is a “Rain or Shine” event. Registration fees are Non-Refundable.*

#### Food Vendor Fee Structure

Each space is 10’ x 10’ Any overhang will be charged for an additional space.	\$100.00
Electricity fee: (1) Single – 15-amp circuit per vendor	\$ 25.00
<b>Example: (3) spaces with electricity = \$325.00</b>	

# The Ridgely Lions Club

## Strawberry Festival 2024



Date and Hours of Festival: Sunday, May 26<sup>th</sup> - 2024 9am to 4pm

### Food Vendor Registration Form/Contract

Organization Name \_\_\_\_\_

Vendor Contact Name(s) \_\_\_\_\_

Email address \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

# of spaces required \_\_\_\_\_ Electricity \_\_\_\_\_

MD Sales Tax # or Tax Exempt # \_\_\_\_\_ (This section must be completed).

<u>Food item/entrée being proposed</u>	<u>RLC Approval</u>

### Vendors, please complete the section below.

Number of 10' x 10' Spaces Required \_\_\_\_\_ x \$100.00 + Electricity Fee (\$25.00 – If Desired)

= Total fee Submitted by Vendor \$ \_\_\_\_\_

## Vendor Instructions, Information, and Agreement

### Setup and Tear Down

- Date and Hours of Festival: **Sunday, May 26th, 2024 - 9am to 4pm**
- Vendors may set up starting at 6am at the direction of the Ridgely Lions Club or arrangements can be made to set up the day before the festival.
- **Vehicles will not be allowed on the grounds for Tear Down until 5:00pm unless instructed otherwise by a Strawberry Festival Committee member.**

### Vendor Responsibilities

**Equipment** - Vendors are responsible for providing all tables, chairs, and awnings required, and the setup and breakdown of the entire booth. Each space is 10' x 10' only. If your booth, tent or trailer overhangs a second 10' x 10' space then you will be required to pay for both spaces.

**Vendor Responsibility:** If your activity generates trash, please bring your own trash can(s) and empty as needed into the dumpster provided at the event. Do not use the trash cans provided for the Strawberry Festival attendees; they are for use by festival goers only. At the end of the day, it is the responsibility of each vendor to clean up any trash generated and place it in the dumpster and to make sure the area that your booth occupied is cleaned up.

---

*I certify that I have read the information enclosed and that the information contained in this vendor application is true. I understand that if I am providing a ride of any kind that I must be licensed and inspected by the State of Maryland the day of the Strawberry Festival.*

**General release and acceptance of rules and regulations:** *I/We the applicant(s) have read the rules and regulations sent with this application/contract and we agree to abide by said rules. In addition, I/we, the applicant(s) do expressly release the Town of Ridgely and the Ridgely Lion's Club from all liability for any damage, injury or loss to any person or goods which may arise from the rental and occupation of exhibit space by the applicant(s) and agree to hold and save the Town of Ridgely and the Ridgely Lion's Club, harmless of any loss or damage by reason thereof. If accepted, I understand that my entry fee shall not be refunded in the event that I do not attend or if all or part of the Strawberry Festival is cancelled due to fire, calamity, or any other act of God, public enemy, strikes or statutes or ordinances, or any cause beyond its control.*

Organization Name: \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name \_\_\_\_\_

The Ridgely Lions Club members appreciate the efforts that all participants make each year in keeping the Strawberry Festival the wonderful event that it is. ***Thank you for supporting our club!***