



# The Ridgely Lions Club

## Strawberry Festival 2024

### Craft-Retail Vendor Registration Form

Date and Hours of Festival: **Sunday, May 26<sup>th</sup> - 2024 9am thru 4pm**

#### Ridgely Lions Contact Information

The Ridgely Lions Club web site:	<a href="http://www.ridgelylions.org">www.ridgelylions.org</a>	
The Ridgely Lions Email address:	<a href="mailto:rlcstrawberryfestival@gmail.com">rlcstrawberryfestival@gmail.com</a>	
Visit our Ridgely Lions Facebook page:	<b>Ridgely Lions Club</b>	
General Information - Brett Meyers	<a href="mailto:rlcstrawberryfestival@gmail.com">rlcstrawberryfestival@gmail.com</a>	<b>410 310 6484</b>
Electronic Payments - Mike Redgraves	<a href="mailto:mikered630@yahoo.com">mikered630@yahoo.com</a>	<b>410 829 9027</b>
Vendor Information - Eileen Markey	<a href="mailto:eileenmarkey3@gmail.com">eileenmarkey3@gmail.com</a>	<b>410 253 6333</b>

#### The Registration Process

- The Vendor Registration period begins February 1<sup>st</sup> and concludes on or about April 15<sup>th</sup>. All prospective vendors should complete the Registration form and return it with payment no later than April 15<sup>th</sup>.
- Returning Vendors will receive consideration for spaces and sales, but first come, first served and all assignments will ultimately be at the discretion of the Ridgely Lions Club.
- New Vendors must be approved by the Ridgely Lions Club.
- Duplications of commercial/brand name products are not permitted.
- Please include the appropriate payment with your registration form to ensure that there is a space for you at the festival. (A Refund will be provided if your application form is not accepted).
- Please make all checks payable to: **The Ridgely Lions Club** or ask about our electronic payment option by emailing us at: [rlcstrawberryfestival@gmail.com](mailto:rlcstrawberryfestival@gmail.com) .
- The mailing address for the: **Ridgely Lions Club** is **P.O. Box 143, Ridgely MD 21660.**
- You may also scan your registration form and submit it to: [rlcstrawberryfestival@gmail.com](mailto:rlcstrawberryfestival@gmail.com)

***The Strawberry Festival is a “Rain or Shine” event. Registration fees are Non-Refundable.***

	Description – The dimensions of a single space are 10’ x 10’.	<b>Post 4/15/24 registration fees.</b>	<b>Register before 4/15/24 and pay:</b>
<b>1.</b>	Artisan/Craft (home made)	<b>\$ 80.00</b>	<b>\$ 60.00</b>
<b>2.</b>	Commercial sales and or brand name products	<b>\$ 100.00</b>	<b>\$ 75.00</b>
<b>3.</b>	Political candidacy/political party info.	<b>\$ 200.00</b>	<b>\$ 150.00</b>
<b>4.</b>	Non-Profit game, community, informational	<b>\$ 60.00</b>	<b>\$ 40.00</b>
<b>E.</b>	Electricity - (1) single-15amp circuit (if available).	<b>\$ 50.00</b>	<b>\$ 25.00</b>



## Set-Up and Tear Down

- Vendors may set up starting at 6am with direction from the Ridgely Lions Club. Please enter the grounds through the Vendor entrance gate on Park Avenue.
- Vendors may bring vehicles on the grounds, unload (15 minutes or less) and then remove vehicles to vendor parking lot. **All vehicles must be removed from the festival grounds by 9am.**
- **Vehicles will not be allowed on the grounds for Tear Down until 5:00pm unless instructed otherwise by a Strawberry Festival Committee member.**

## Vendor Responsibilities

**Goods Being Displayed/Sold** – The sales of and or display of goods or materials that are deemed **“offensive”** by the Ridgely Lions Club **will not be allowed or tolerated**. This includes signs, banners, and/or any other materials that are not in keeping with the “family” atmosphere of the Strawberry Festival.

**Equipment** - Vendors are responsible for providing all tables, chairs, and awnings required, and the setup and breakdown of the entire booth. Each space is 10’ x 10’ only. If your booth, tent or trailer overhangs a second 10’ x 10’ space then you will be required to pay for both spaces.

**Trash** - If your activity generates trash, please bring your own trash can(s) and empty as needed into the dumpster provided at the event. Do not use the trash cans provided for the Strawberry Festival attendees; they are for use by festival goers only. At the end of the day, it is the responsibility of each vendor to clean up any trash generated and place it in the dumpster and to make sure the area that your booth occupied is cleaned up.

*I certify that I have read the information enclosed and that the information contained in this vendor application is true. I understand that if I am providing a ride of any kind that I must be licensed and inspected by the State of Maryland, on the day of the Strawberry Festival.*

***General release and acceptance of rules and regulations:*** *I/We the applicant(s) have read the rules and regulations sent with this application/contract and we agree to abide by said rules. In addition, I/we, the applicant(s) do expressly release the Town of Ridgely and the Ridgely Lion’s Club from all liability for any damage, injury or loss to any person or goods which may arise from the rental and occupation of exhibit space by the applicant(s) and agree to hold and save the Town of Ridgely and the Ridgely Lion’s Club, harmless of any loss or damage by reason thereof. If accepted, I understand that my entry fee shall not be refunded in the event that I do not attend or if all or part of the Strawberry Festival is cancelled due to fire, calamity, or any other act of God, public enemy, strikes or statutes or ordinances, or any cause beyond its control.*

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Date of Submission: \_\_\_\_\_

Amount Enclosed \$\$ \_\_\_\_\_

The Ridgely Lions Club members appreciate the efforts that all participants make each year in keeping the Strawberry Festival the wonderful event that it is. ***Thank you for supporting our club!***